

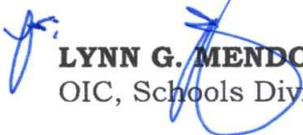
Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM

SGOD-2025-52

TO: Asst. Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

FROM:  **LYNN G. MENDOZA, EdD**
OIC, Schools Division Superintendent

SUBJECT: **REITERATION ON THE ACCOMPLISHMENT REPORT AND SUBMISSION OF THE RESULTS OF THE CHILD PROTECTION COMMITTEE (CPC) FUNCTIONALITY TOOL**

DATE: May 5, 2025

1. Attached is Regional Memorandum No. ESSD-2025-062 from Nicolas T. Capulong, PhD, CESO III, Director IV, Regional Director dated May 2, 2025 and DM-OUOPS-2025-11-02415 from Malcolm S. Garma, Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations dated April 24, 2025 titled **Reiteration on the Accomplishment Report and Submission of the Results of the Child Protection Committee (CPC) Functionality Tool**.

2. In view of this, all public and private Elementary and Secondary schools shall accomplish and submit the said CPC Functionality Tool **on or before May 15, 2025**. Each school is required to have at least **3-4 members of Child Protection Committee (CPC)** to accomplish the tool.

3. The above-mentioned tool can be downloaded and accomplished using the Google Sheet form accessible through <https://tinyurl.com/GS-CPCTOOL>. Accomplished tool shall be submitted through the link: <https://tinyurl.com/CPCTOOL-RESULTS-2025>. Further, all schools are required to fill-in the Division Consolidated of CPC Functionality Assessment through the link: <https://tinyurl.com/DivisionCPCFunctionality>.

4. It is reminded that non-compliance with this directive may constitute neglect of duty and can face administrative disciplinary action under DepEd Order No. 49, s. 2006 and applicable CSC rules and applicable laws.

5. For any clarification, please contact Ms. Josefina P. Brual and Mrs. Glaiza T. Palatino, Division Learner Rights and Protection Focal Persons.

6. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

/SGOD-LRP-GTP



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Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

MEMORANDUM
ESSD-2025-062

TO : **ALL SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **NICOLAS T. CAPULONG, PhD, CESO III**
Director IV 
Regional Director

SUBJECT : **REITERATION ON THE ACCOMPLISHMENT REPORT AND SUBMISSION OF THE RESULTS OF THE CHILD PROTECTION COMMITTEE (CPC) FUNCTIONALITY TOOL**

DATE : **May 2, 2025**

Attached is the Department Memorandum No. OUOPS-2025-11-02415 signed by Malcolm S. Garma, Assistant Secretary, Officer-in-Charge, Office of the Undersecretary for Operations, dated April 24, 2025, regarding the Reiteration on the Accomplishment Report and Submission of the Results of the Child Protection Committee (CPC) Functionality Tool.

The result of the assessment will assist DepEd- LRPD, in developing comprehensive policies and programs to strengthen the CPCs and equip the members with tools and knowledge for appropriate handling of learner rights and protection concerns.

The Tool may be downloaded and accomplished using the Google Sheet form accessible through <https://tinyurl.com/GS-CPCTOOL> while the accomplished Tool shall be submitted through the this link: <https://tinyurl.com/CPCTOOL-RESULTS-2025>.

Submission of the requested report shall be extended until **Thursday, May 15, 2025** to give due consideration and ensure strict compliance to this Order.

It is reminded that non-compliance with this directive may constitute neglect of duty and can face administrative disciplinary action under DepEd Order No. 49, s. 20061 and applicable CSC rules and applicable laws.

For any clarification, you may contact Esmeraldo G. Lalo, EdD, Chief Education Supervisor, Education Support Services Division, and Liza Marie Victoria M. Dillena, Regional Learner Rights Protection Focal Person at (02)8-637-0492.

Immediate dissemination and compliance of this Memorandum are desired.

ESSD-LRP/HMQ



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Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS- 2025-11 - 02415

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : MALCOLM S. GARMA
Assistant Secretary, Officer-In-Charge
Office of the Undersecretary for Operations

SUBJECT : REITERATION ON THE ACCOMPLISHMENT AND
SUBMISSION OF RESULTS OF THE CHILD
PROTECTION COMMITTEE (CPC) FUNCTIONALITY
ASSESSMENT TOOL

DATE : April 24, 2025

Approved by *MSG*
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS
RELEASE
DATE: 4/24/25 TIME: 5:17 PM
NAME: *Just*
MALCOLM S. GARMA
Assistant Secretary, Officer-In-Charge,
Office of the Undersecretary for Operations

This has reference to DM-OUOPS-2024-05-06271, dated August 5, 2024, relative to the roll-out and cascading of the Child Protection Committee Functionality (CPC) Assessment Tool. The tool is intended to measure the functionality and effectiveness of the programs implemented by the CPCs in schools toward the protection of the rights of our learners. The result of the assessment will assist DepEd, through the Learner Rights and Protection Division (LRPD), in developing comprehensive policies and programs to strengthen the CPCs and equip the members with tools and knowledge for appropriate handling of learner rights and protection concerns.

In this regard, the provisions of the said memorandum are hereby reiterated and amended, to wit:

1. At least 3-4 members of the Child Protection Committee (CPC) are required to accomplish the CPC Functionality Assessment Tool to determine the level of functionality of CPCs in schools, and to provide appropriate technical assistance from the Central Office, Regional Office, and Schools Division Office, it shall be mandatory for the School Head to lead in answering the Tool;
2. The tool aims to strengthen the CPCs with the following specific objectives:
 - a. Provide concrete indicators to measure the functionality of the CPC in schools; and
 - b. Capture the specific status of the CPCs in five areas of work.
3. The five areas of work represent the broad work areas of a CPC, each with specific sub-indicators:
 - a. Organization and Coordination
 - i. Establishment or Reorganization of CPC
 - ii. Coordination & Mechanism
 - b. Policies and Guidelines
 - i. Child Protection Policy and Operational Guidelines



- c. Capacities and Resources
 - i. Orientation/Capacity-building Activities for the CPC
 - ii. Budget Allocation for CPC operations and its financial sustainability;
- d. Service Delivery
 - i. Prevention Programs
 - ii. Existence of Quick Response System for Child Protection
 - iii. Referral System, Case Management, and Monitoring and Documentation of Cases
 - iv. Proactive Identification and Reporting of VAC Cases (Early detection)
- e. Accountability and Performance
 - i. Availability and accessibility of statistical reports on cases handled
 - ii. Child Participation in CPC Planning, Implementation, and Evaluation
 - iii. CPC Monitoring and Evaluation
4. All concerned are directed to accomplish the CPC Functionality Tool through the Enhanced Basic Education Information System (EBEIS) for easy access and collection of data from the school level. Alternatively, the Tool may be downloaded and accomplished using the Google Sheet form accessible through this link: <https://tinyurl.com/GS-CPCTOOL>. Thereafter, the accomplished Tool shall be submitted through the following link: <https://tinyurl.com/CPCTOOL-RESULTS-2025>.
5. Submission shall be on or before April 30, 2025. Moreover, the following regions with the highest reported LRP concerns, based on the Learners TeleSafe Contact Center Helpline (LTCCH) are required to have 100% submission:
 - National Capital Region (NCR)
 - Region III (Central Luzon)
 - Region IV-A (CALABARZON)

The result of the assessment shall assist the LRPD in developing programs, policies, and appropriate technical assistance for the effective implementation of programs in schools through the CPCs.

For reference and guidance, enclosed herewith are the Child Protection Committee (CPC) Functionality Assessment Tool and Score Summary Sheet.

Non-compliance with this directive may constitute neglect of duty and can face administrative disciplinary action under DepEd Order No. 49, s. 2006¹ and applicable CSC rules and related laws and regulations.

For queries and additional information, you may reach the LRPD at lrpo@deped.gov.ph and (02) 8638-1782.

For strict compliance.

Thank you very much.

¹ DepEd Order No. 49, s. 2006 or the "Revised Rules of Procedures of the DepEd in Administrative Cases"